

UNIVERSITY OF HYDERABAD
INSTITUTIONAL ETHICS COMMITTEE – 3rd meeting 2021
SECOND NOTIFICATION

This is to notify that the Institutional Ethics Committee (IEC) meeting of UoH is scheduled to be held in the **latter half of December 2021** as per the permitted guidelines for its conduct in existence at that time. Kindly submit your proposals in the **enclosed prescribed application format** involving bio-medical/health & related research on human subjects, along with the following documents **by Friday 3rd, December 2021 before 5:00 pm through an E-copy submission** to the following E-mail addresses:

1. IEC UoH Office - iecuohoffice@uohyd.ac.in
2. Member Convenor IEC - ieconvenor@uohyd.ac.in
3. Member Secretary IEC - iecmembersecretary@uohyd.ac.in

The following documents need to be submitted together with the e-submission:-

- Signed and dated soft copy (preferably pdf) of the proposal in the application format enclosed.
- (1) One Hard copy & (1) One soft copy of the proposal document not exceeding 3 pages duly signed by all participating investigator/collaborators **if possible directly to Ms. Meharunnissa** – School of Medical Sciences Office.
- Participant Information Sheet & Informed consent form in lay – simple local language.
- A brief CV of the Principal Investigator if they are applying for the first time to IEC of UoH.
- **Proposals submitted by scholars/students should be duly signed and forwarded by the Guide/Supervisor.**
- IEC approval of the other participating Institute, if any.
- Permission letters from collaborating/partnering centres.
- Proposals related to stem cell research/therapy should be sent to both IEC and IC-SCRT as and when they are convened and in any order.
- Applications for renewal/extension (as applicable) of the project should be sent along with the annual update of the proposal/progress report with prior IEC approval details.
- Major changes in protocol/methods will require a new application submission and cannot be considered for extension.
- Information on funding/sponsorship if applicable.
- Any other information (eg. transfer of biological samples, international collaborations, insurance, clinical trial approval, dossier, permission letters etc.)

The Principal Investigators or Co-Investigators are requested to be ready with a brief presentation (5-7 minutes) of the proposal if subjected to full review and/or respond to the queries if asked for. Request the Deans and Heads of Department to kindly disseminate the information to all faculty and students. For any further query, please contact **Ms. Meharunnissa at the Office of the School of Medical Sciences.** Email at: iecuohoffice@uohyd.ac.in .

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Member Convenor
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Member Secretary
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