



हेदराबाद विद्यविद्यालय  
UNIVERSITY OF HYDERABAD

Ref: UH/REG-RCC/2021/

April 16, 2021

**CIRCULAR ON COVID-19**

Sub: Preventive measures to contain the spread of COVID-19.

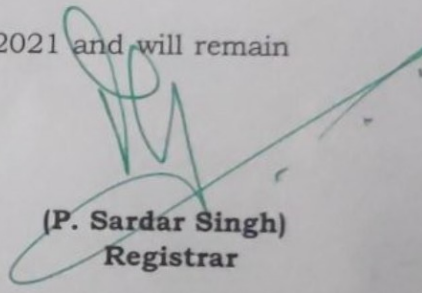
Ref: Vice-Chancellor's orders dated 16.04.2021.

In pursuance of Order F.No. 44011/2/2021-E-IV, dated 16<sup>th</sup> April 2021 issued by the Ministry of Education, regarding COVID-19 pandemic and to take effective measures to prevent its spread, the following measures are hereby enforced in the University of Hyderabad with effect from 19<sup>th</sup> April 2021.

- a. Academic units shall continue teaching activities online and hold faculty meetings virtually. Faculty members are requested not to leave the headquarter, without explicit permission of the Competent Authority.
- b. All essential/unavoidable laboratory/studio works for masters' students should be held with utmost care, following social distancing, masking, and periodic sanitizing of physical spaces.
- c. The research scholars may continue their academic work with the consent of respective Supervisor / Head of the Department /Dean of the School, strictly adhering to the prescribed SOP for COVID-19 safety issued by Government of India, from time to time. All other students should be advised to leave the campus for their homes.
- d. Wearing of a mask is mandatory. There shall be **No Entry** into the campus to those not wearing a proper mask.
- e. All the Academic and Administrative Heads are requested to prepare a weekly roster to ensure that at least 50 per cent of Group B and C employees attend office every day, and the remaining staff may be advised to work from home. It should also be ensured that attendance of **at least one person per section** is maintained where there is skeletal staff.
- f. These instructions shall **not apply** to the offices and employees engaged in essential/emergency services like health, sanitation, security and horticulture(field staff) and also those directly engaged in taking measures to control spread of COVID-19.
- g. With regard to the Heads of academic units/Deputy Registrar/Assistant Registrar or equivalent officers, a specific approval may be taken from the respective controlling officers to work from home, if necessary.

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- h. All employees who are working from home on a particular day, as per the roster drawn up, should be available on telephone and electronic means of communication at all times. They should attend office, if called for any exigency of work.
- i. An employee who is unable to attend the University as per duty roster due to personal reasons will have to apply for a suitable leave.**
- j. All the eligible employees are advised to get themselves vaccinated as a precautionary measure.
- k. The University does not have a quarantine facility; therefore, it is advisable that those employees who are tested COVID-19 positive should inform the University and maintain complete isolation in their home, without leaving the headquarters.
- l. Personal visit to the Office of the Vice-Chancellor, Pro Vice-Chancellors, Registrar, Finance Office and Controller of Examinations and other Offices by the employees and students be avoided as far as possible.
- m. These advisories would be applicable with effect from 19<sup>th</sup> April 2021 and will remain in force until further communication.

  
**(P. Sardar Singh)**  
**Registrar**

To  
All stakeholders of the UoH.