



हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

Office of the Registrar
Reservation and Coordination Cell

REF: UH/RCC/APAR/2019-20/ 6053

3rd February, 2021

CIRCULAR

Sub: Non-receipt of APAR for the year 2019-20 – Reminder –Reg

- Ref: 1. UH/REG/RCC/APAR/2020 Dated 29.5.2020
2. UH/REG/RCC/APAR/2020/5179 Dated 03.7.2020
3. UH/REG/RCC/APAR/2020/5156 Dated 30.6.2020
4. UH/REG/RCC/APAR/2020/5720 Dated 28.12.2020

With reference to the circulars cited above, the Annual Performance Appraisal Reports for the period 2019-20 in respect of the regular employees of Group A, B & C of the University as per the list enclosed are yet to be received.

All the regular employees are hereby instructed to verify the list enclosed and those who have not submitted are directed to fill the relevant part of the form and submit to the Reporting Officer concerned for the financial year, 1st April 2019 - 30th March, 2020.

The reporting officers are requested to complete the APAR forms with the remarks and forward the same to the Reviewing officer concerned and then forward the filled-in form to the Reservation & Coordination Cell in a sealed envelope by **22nd February, 2021.**

In case, an employee fails to submit his self-assessment report by the stipulated date or the APAR is not initiated/ remarks not entered by the Reporting Officer/ Reviewing Officer, a 'No Report Certificate' shall be added in the APAR of the employee concerned for the period. Since the period of 'No Report Certificate' shall not be considered for promotion, confirmation, financial upgradation etc., the employees are instructed to ensure that the completed APARs are submitted to this office **on or before 22nd February, 2021.**

Your cooperation is solicited in this regard.


Deputy Registrar

Reservation & Coordination Cell

Encl: List of Employees who have not submitted APAR for the year 2019-20.

To

1. All Directors/ Deans/ Heads of Schools/ Depts/ Centres
2. All Administrative Officers

Copy to:

1. OSD to Vice-Chancellor
2. P.S. to Registrar/ F.O/ C.E
3. Webmaster ... with a request to upload the circular on the University website under the heads 'All Notices' and also the 'Reservation & Coordination Cell' in the uoh intranet.



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Office of the Registrar
Reservation & Coordination Cell

No. UH/RCC/APAR/2020/

Date: 03.2.2021

Employees who had not submitted APARs for reporting period 2019-20

Group A

Principal Scientific Officer			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
1.	1849	Dr.Syed Maqbool Ahmed	Central Instruments Laboratory
Controller of Examination			
2.	1896	Devesh Nigam	CE Office
Assistant Archivist			
3.	1105	Dilip Kumar V	Department of History
Medical Officer			
4.	1138	Dr.Ravindra Kumar, CMO	Health Centre
5.	1302	Dr.Rajasree P, CMO	Health Centre
6.	1699	Dr.Anupama T Row, CMO	Health Centre
7.	2061	Dr. C.Gangadhar	Health Centre
Directors			
8.	1557	Dr.Y.Narasimhulu	HRDC
9.	1845	Dr.S.Jeelani	CDVL
10.	1728	Dr.K.V. Rajashekar	Asst.Director, Physical Education
Deputy Registrar			
11.	1830	Abhishek Kumar	Estate / Recruitment, EC & Legal Cell / RTI/ CPGRAMS/Transport/Communication
Deputy Librarian			
12.	2172	Dr. O. Sivasankar Prasad	IGM Library
Public Relations Officer			
13.	1731	Ashish Jacob Thomas	Public Relations Office


3/2/2021

Assistant Registrar			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
14.	722	M.V.Gangadhar	Finance & Accounts
15.	730	M. Premalatha	F&A Medical Bills
16.	1200	G S B Benhur	Sanitation Department
17.	1211	V S J Wesley Kumar	Finance & Accounts
18.	1831	S.Sivanandam	(On Deputation)
19.	1973	Ajai Babu Pilli	(On Deputation)
20.	1979	B.Chandrasekhar	Guest House& Horticulture Dept.
Assistant Librarian			
21.	1270	Dr.P.Srinivasulu	IGM Library
22.	1274	Dr.N.Varatharajan	IGM Library
Systems Manager			
23.	1212	N.Siddartha Rao	School of Computer & Information Sciences
Programmer			
24.	993	Rajasekhar Ch	School of Management Studies
25.	1870	Aravinda Yarramaneni	Controller of Examinations
Hindi Officer			
26.	2016	Dr.(Smt).Shree Gyanmote	Hindi Cell
Documentation Officer			
27.	1935	Dr.N.Bhaskar Rao	IGM Library

[Signature]
3/2/2024



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Office of the Registrar
Reservation & Coordination Cell

No. UH/RCC/APAR/2020/

Date: 03.02.2021

Employees who had not submitted APARs for reporting period 2019-20

Group B

Section Officer			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
1.	731	Dr.P S Venkateswara Rao	Pay Bills Section (F & A)
2.	741	M Balakrishna	Deans Office of Social Sciences
3.	820	S Vijaya Kumar	Finance & Accounts Office
4.	826	B. Mallesha	Sanitation Department
5.	828	R David Raju	Finance & Accounts Office
6.	829	P Suresh Babu	Research & Development
7.	1149	S Sarada	ACHREM
8.	1203	J Tara Singh Naik	Health Centre
Hindi Cell			
9.	1269	Prasanna Singh JJ	Hindi Translator
Senior Assistant			
10.	706	Bheem Singh	Chief Warden's Office
11.	750	D Sreedhar	School of Engineering Sciences & Technology
12.	925	J Niranjana Reddy	Research & Development
13.	953	A Kondaiiah	Finance & Accounts Office
14.	1694	G Ameliyamma	Fellowship Section (F& A)
15.	1769	J. Ranjeet	Fellowship Section (F& A)
16.	1805	V R Prasad K	Finance & Accounts Office
17.	1808	T. Suresh	Controller of Examinations
18.	1810	Y Venkata Rao	Finance & Accounts -II
Private Secretary			
19.	545	Durga Prasad Rao S	Registrar's Office
20.	752	Bhargavi P	School of Maths & Statistics
21.	1145	Lalithamba B	School of Computer & Information Sciences
22.	1156	Srinivas B	Registrar's Office

P. Suresh
3/2/2021

Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
23.	1287	Pooriya V	Engineering Section
Professional Assistant			
24.	524	Panikkar A	IGM Library
25.	526	Muniya M	IGM Library
26.	845	Satyanand V	IGM Library
27.	848	Istari B	IGM Library
28.	852	Sebastian K	IGM Library
29.	1681	Padmini	IGM Library
Computer Operator			
30.	785	Ramachandra Reddy A	Admin Computer Centre
31.	992	Amaresh Singh K	Computer Centre (CNF)
32.	991	Gangaji D R P	School of Maths & Statistics
Junior Programmer			
33.	783	Sudhakara Rao K	Computer Centre (CNF)
34.	612	Ashok Reddy K	Finance & Accounts Office
35.	776	Raja Rajeswari M	School of Computer & Information Sciences
Primary Teacher / Trained Graduate Teacher / Post Graduate Teacher			
36.	90017	M.Chandrika	K.V School
37.	90041	A.Jeevan	K.V School
38.	90042	P.Malathi	K.V School
39.	90046	T.Sreedevi	K.V School
40.	90057	Meraj Fathima	K.V School
41.	90056	P.Murali	U H Campus School
42.	90070	Ch. Sri Lakshmi	U H Campus School
Driver			
43.	511	Gopal D	School of Maths & Statistics

[Signature]
3/2/2021



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Date: 03.02.2021

Employees who have not submitted APARs for reporting period 2019-2020

Group C

Pharmacist			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
1.	987	Bhaskar Naidu G	Health Centre
2.	1793	Malleshwari M	Health Centre
Office Assistant			
3.	520	K Yadagiri	Chief Warden's Office
4.	592	K Raja Rathnam Rao	Sanitation Department
5.	1052	Veer Kumar B	Communication Cell
6.	1055	B. Rambabu	Chief Warden's Office
7.	1056	A Sailu	Chief Warden's Office
8.	1059	Syed Minuallah	Chief Warden's Office
9.	1068	K. Kamalakar	Chief Warden's Office
10.	1172	K Satish Kumar	Dean, Students Welfare Office
11.	1205	Prasad S V L	Communication Cell
12.	1437	P. Veeresham	Chief Warden's Office
13.	1474	B. Shankaraiah	Finance & Accounts Office
14.	1499	K Mohanaiah	Chief Warden's Office
15.	1534	B. Padmanabha Rao	Communication Cell
16.	1570	D Suresh	Chief Warden's Office
17.	1812	Ramakrishna P	Finance & Accounts PF & Medical bill Section
18.	1825	Azghar Khan	Fellowships & Scholarships Section
19.	2062	Mohammed Rahmath Khan	Registrar's Peshi
Junior Hospital Assistant			
20.	899	Panthulu V	Health Centre
21.	900	Yadaiah E	Health Centre

Junior Computer Operator			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
22.	1689	Mallikarjun Meda	Controller of Examinations
Junior Office Assistant			
23.	1547	B Muralikrishna	Chief Warden's Office
24.	2124	B .Siva Ranga	Communication Cell
Junior Professional Assistant			
25.	850	Ratnaiah S	IGM Library
26.	1033	Posetty D	IGM Library
27.	1101	Tirupathi Ch	IGM Library
28.	1102	Prayag Dutt	IGM Library
29.	1190	Kalya D	IGM Library
30.	1222	Suryanarayana Raju M	IGM Library
31.	1223	Ramesh Babu K	IGM Library
32.	1224	Sainath D	IGM Library
33.	1226	Narayana Reddy N	IGM Library
34.	1768	Dayakar M	IGM Library
35.	1795	Gopal P	IGM Library
36.	1983	M. Madhu	IGM Library
37.	1985	K. Jasna	IGM Library
38.	2107	V. Soujanya	IGM Library
39.	2113	Ishrath	IGM Library
Junior Technician			
40.	625	G Narayana	Engineering Section
41.	670	Mohd Fathe Khan	Computer Centre CNF
42.	1038	Muralidharan Pillai	School of Computer & Information Sciences
Laboratory Assistant			
43.	1770	Venkateshwara Rao Ch	School of Physics
Technical Assistant			
44.	442	Joseph K M	Animal House
Library Assistant			
45.	1790	Rajeshwar Rao B	IGM Library
46.	1792	Madhu K	IGM Library
47.	1820	Bhanu Prakash M	IGM Library
Laboratory Technician & Attendant			
48.	2108	P. Ramesh Kumar	Health Centre

Hospital Attendant			
Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
49.	1781	Rajaneesh M	Health Centre
50.	898	Srinivasa Rao P	Health Centre
Animal House Attendant			
51.	890	Dasaratha G	Animal House
Library Attendant			
52.	2072	V. Shivaji Naik	ACHREM
53.	575	Satyanaryana M	IGM Library
54.	1035	Laxma Reddy G	IGM Library
55.	1225	Kishan M	IGM Library
56.	2069	Vishal Singh	IGM Library
57.	2070	Rajesh Nagulla	IGM Library
58.	2073	B. Mahesh Kumar	IGM Library
59.	2071	Pagidi Vishwanath	Registrar's Office
Office Attendant			
60.	923	Vijaya Kumar M	Centre for Neural & Cognitive Sciences
61.	811	B Prabhu	Centre for Dalit & Adivasi Studies & Translation
62.	1964	N. Chandrakala	Centre for English Language Studies
63.	1509	C Anjireddy	Chief Warden's Office
64.	1462	M Ramesh	Chief Warden's Office
65.	1571	G Arun Jyothi	Chief Warden's Office
66.	1606	B Venkatesh	Chief Warden's Office
67.	1631	S Vijay	Chief Warden's Office
68.	1455	V Narasimhulu	Chief Warden's Office
69.	1468	T Srisailam	Chief Warden's Office
70.	1425	Kanaka Reddy M L	Chief Warden's Office
71.	1605	S Vijayakumar	Chief Warden's Office
72.	1506	S Srinivas	Chief Warden's Office
73.	1473	K Sreekumaran	Chief Warden's Office
74.	1452	P Mahender	Chief Warden's Office
75.	1298	Thirumal Singh	College for Integrated Studies
76.	513	Sathaiah N	Computer Centre CNF
77.	1261	Raghunath B	Establishment-I
78.	1510	B Bikshapathi	Establishment-I
79.	1495	A Krishna	Estate Section
80.	2040	G. Vijaya Laxmi	Finance & Accounts Office

Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
81.	1827	Ramesh K	Fellowship Section (F& A)
82.	1657	B Anand	Finance & Accounts Office
83.	1475	T Srinivas Rao	Hindi Cell
84.	521	Krishna B	IGM Library
85.	814	N Niranjana	IGM Library
86.	1307	Rajender Singh R	Record Room E-II
87.	1540	P Bikshapathi	Registrar's Office Peshi
88.	2022	K. Lakshmi	Research & Development Section
89.	813	R Krishna	School of Computer & Information Sciences
90.	1803	Narasimha V L	Department of Philosophy
91.	1129	K Gangadhar	Vice- Chancellors Office
Cook – Level – I			
92.	659	Shankar D	Chief Warden's Office
93.	940	Yadaiah T	Chief Warden's Office
94.	943	Laxmaiah K	Chief Warden's Office
95.	1453	Manikyam	Chief Warden's Office
96.	1463	Rajender Rao A	Chief Warden's Office
97.	1483	Yakaiah B	Chief Warden's Office
98.	1457	Narasaiah S	Chief Warden's Office
99.	1118	Gandaiah D	Chief Warden's Office
100.	1435	Yadagiri Y	Chief Warden's Office
101.	1047	Gopal M	Chief Warden's Office
102.	1256	Srinivas M	Chief Warden's Office
103.	1525	T. Chandrasekhar	Chief Warden's Office
Cook – Level – II			
104.	578	Ramulu G	Chief Warden's Office
105.	562	Satyanarayana Y	Chief Warden's Office
106.	582	Yadagiri N	Chief Warden's Office
107.	572	Narasimha K	Chief Warden's Office
108.	938	Ravinder K	Chief Warden's Office
109.	581	Yadaiah P	Chief Warden's Office
110.	577	Laxma Naik J	Chief Warden's Office
111.	1107	Vittal K	Chief Warden's Office
Helper (Cook)			
112.	632	Mutyalu P	Chief Warden's Office
113.	1456	M Narasimhulu	Chief Warden's Office
114.	1630	G. Subba Rao	Chief Warden's Office

Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
115.	1447	B Kondalraju	Chief Warden's Office
116.	1465	A Ravinder	Chief Warden's Office
117.	1626	T Sailu	Chief Warden's Office
118.	1443	P Babu	Chief Warden's Office
119.	1640	M Vittal	Chief Warden's Office
120.	1426	G. Satyanarayana	Chief Warden's Office
121.	1427	Mahipal Reddy	Chief Warden's Office
122.	1548	N Anantha	Chief Warden's Office
123.	1636	M Jagannath Singh	Chief Warden's Office
124.	1637	M Bhupal	Chief Warden's Office
125.	1469	Shaik Ameen	Chief Warden's Office
126.	1487	R Madhu	Chief Warden's Office
127.	1632	K Yadaiah	Chief Warden's Office
128.	1422	Heeralal Yadav	Chief Warden's Office
129.	1451	K Mallesh	Chief Warden's Office
130.	1477	T Satyanarayana	Chief Warden's Office
131.	1486	B Kumar	Chief Warden's Office
132.	812	Samaiah B	Chief Warden's Office
133.	1432	B. Anjaiah	Chief Warden's Office
134.	1436	B. Narasimha	Chief Warden's Office
135.	1478	Venkatesh C	Chief Warden's Office
136.	1531	M Krishna	Chief Warden's Office
137.	1533	E Ashok	Chief Warden's Office
138.	1536	K Chandraiah	Chief Warden's Office
139.	1114	Ashok N	Chief Warden's Office
140.	1420	K. Adavaiah	Chief Warden's Office
141.	1461	T Pandu	Chief Warden's Office
142.	1464	B Ramaswamy	Chief Warden's Office
143.	1472	K Srisailam	Chief Warden's Office
144.	1628	M Krishna	Chief Warden's Office
Server / Cleaner			
145.	1480	B Veeraiah	Chief Warden's Office
146.	1526	A Laxmi	Chief Warden's Office
147.	1607	E Neelamma	Chief Warden's Office
148.	1476	P Sashikala	Chief Warden's Office
149.	1966	M. Neelamma	Chief Warden's Office
150.	1484	D Yadamma	Chief Warden's Office
151.	1482	M Viswanath	Chief Warden's Office

Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
152.	1444	P Devadanam	Chief Warden's Office
153.	1466	K Rajaiah	Chief Warden's Office
154.	1485	G Yellamma	Chief Warden's Office
155.	1572	A Vanitha	Chief Warden's Office
156.	1505	Parvatamma	Chief Warden's Office
157.	896	Suguna T	Chief Warden's Office
158.	1117	Lakshmi Bai G	Chief Warden's Office
159.	1611	K Vasantha	Chief Warden's Office
160.	1620	M Srinivas	Chief Warden's Office
161.	1618	J Anjamma	Chief Warden's Office
162.	1110	Jayamma K	Chief Warden's Office
163.	1467	B Susheela	Chief Warden's Office
164.	1688	Venkatesu Naik D (deputation to CUAP)	Chief Warden's Office
165.	1096	Kamala Bai CH	Chief Warden's Office
166.	1460	V Padmalakshmi	Chief Warden's Office
167.	1271	Jangaiah N	Chief Warden's Office
168.	1651	J Sujatha	Chief Warden's Office
169.	1751	E Laxmamma	Chief Warden's Office
170.	2167	K.Laxmi	Chief Warden's Office
Sweeper			
171.	694	Santhosh G	CDVL
172.	1418	Kamala Devi	Health Centre
173.	1488	P Anasuya	Health Centre
174.	1492	B Devamma	Health Centre
175.	1504	P L Puspha	Health Centre
176.	708	Ananthaiah G	Physical Education & Sports
Mali			
177.	648	Balraj C	Horticulture Department
178.	651	Sreeramulu G	Horticulture Department
179.	680	Ramulu K	Horticulture Department
180.	681	Laxma Reddy C	Horticulture Department
181.	1308	Vanitha K	Horticulture Department
182.	1341	B Anjaneyulu	Horticulture Department
183.	1352	G Prameela	Horticulture Department
184.	1511	B Yellaiah	Horticulture Department
185.	1512	A Krishna	Horticulture Department

Sl.No	Id.No	Name of the Employee (Sri/Smt/Ms)	Place of working
186.	1513	G Laxmamma	Horticulture Department
187.	1514	R Mallaiah	Horticulture Department
188.	1516	D Ramaswamy	Horticulture Department
189.	1517	P Rajamanemma	Horticulture Department
190.	1553	Sugunamma G	Horticulture Department
Drivers			
191.	1441	N Ramchander	Horticulture Department
192.	1554	James Anthony	Chief Warden's Office
193.	1072	Satyanarayana B	S.N.School of Arts & Communication
194.	921	M Srinivas	Transport Section
Grounds man			
195.	908	Shankar K	Physical Education & Sports
196.	1543	S Chandraiah	Physical Education & Sports
197.	1545	T Muralikrishna	Physical Education & Sports
198.	1546	Y Sivaiah	Physical Education & Sports
Multi-Tasking Staff			
199.	2064	Mohammed Khaja Moinuddin	Health Centre
200.	2175	K.Sathemma	School of Maths & Statistics

Isolated Post

Sl.No	Id.No	Name of the employee (Sri/Smt/Ms)	Designation	Place of working
201.	769	Iqbal Basha N	Mess Supervisor	Chief Warden's Office
202.	1785	Vijay Kumar A	Radiographer	Health Centre