

UNIVERSITY OF HYDERABAD

**Central Procurement Unit, Room No.122,
Prof. C.R.Rao Road, Central University P. O.,
Gachibowli, Hyderabad
e-mail ctc@uohyd.ac.in/ 040 23132237**

Ref. No. UH/CPU/2020/671

Dated: 11.02.2020

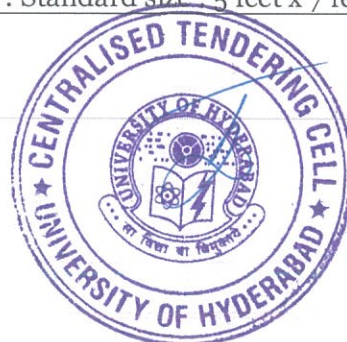
SHORT TENDER NOTICE

Sealed Tenders are invited for supply of the following items under two bid system from the reputed manufacturers or authorized dealers/suppliers as per the specifications mentioned below in the **Schedule-I** for the University of Hyderabad, Gachibowli, Hyderabad. Sealed bids should reach the office of the Assistant Registrar, Central Procurement Unit on or before 04.03.2020 by 3.00PM.

Details of items, expected Quantity and their technical specifications are given below.

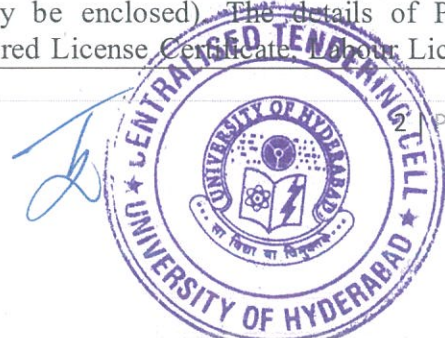
Schedule-I

A. <u>LCD Projectors with accessories</u> : 8 Nos.		
1.	Technology	Projection System 3LCD Technology
2.	Image	Colour Light Output : 3,300 lumen- 2,050 lumen (economy) White Light Output : 3,300 lumen - 2,050 lumen (economy) Resolution : XGA, 1024 x 768, 4:3 Contrast Ratio 15,000 : 1 Lamp : UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode) Keystone Correction Auto vertical: $\pm 30^\circ$, Manual horizontal $\pm 30^\circ$
3.	Optical	Zoom: Manual, Factor: 1.2 Image Size : 30 inches - 300 inches Projection Distance Wide/Tele : 1.8 m - 2.17 m (60 inch screen) Focus : Manual
4.	Connectivity	Interfaces USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in, Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n
5.	Projector accessories	Ceiling Mount kit : 3 feet HDMI Cable :15mts Power Cable :15mts
B. <u>Projector Screen</u> : 13 Nos		
Wall mounting projector screen (manual). Size : Standard size : 5 feet x 7 feet or higher		



Terms & Conditions:

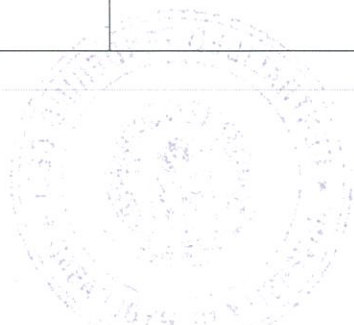
Sl.No	Clause	Description
1.	Reference No.	The Reference No. UH/CPU/2020/671 Of the Notice Inviting Tender dated 11/02/2020 should be clearly mentioned on all envelopes any correspondence including e- mails with the University.
2.	Mode of submission	Hand – written (manuscript) bids or bids submitted through e-mails shall not be accepted. All pages of the tender document must be signed by the authorized representatives of bidder, in token of having accepted the terms and conditions incorporated in the tender notice.
3.	Two bid system	Sealed bids under two bid system (a separate envelope containing Technical bid and a separate envelope containing Price bid – put together in a larger envelope & sealed) super scribed “ Tender for supply of Projector and Projector Screens” should be submitted in the Office of Assistant Registrar, CPU, Administration building, University of Hyderabad
4	Pre-qualification Criteria	<p>Only manufacturer(s) or their authorized distributor/agent are eligible to bid. Authorization letter from manufacturer in favour of authorized agent to bid/negotiate/conclude the order against this tender must be enclosed with technical bid. Tenders received without Authorization Certificate from the original manufacturer will be summarily rejected.</p> <p>Bidder must be registered with the appropriate competent authority – Copy of Registration Certificate to be enclosed by bidder.</p> <p>Annual turnover of the tenderer for each of the last three financial years should not be less than Rs.10,00,000/- (ten lakhs only). Audited Financial statements/balance sheet of the last 3 years ending 31.03.2019 duly certified by a Chartered Accountant along with copies of Income Tax Return (ITR) must be enclosed with the technical bid.</p> <p>Must have PAN and GST registration certificate (copies to be enclosed by bidder).</p> <p>Please refer eligibility criteria in Annexure I</p>
5.	Make and Model.	The supplier is required to clearly mention the make, model, size and other specifications along with the unit price. Items with better specifications may also be offered/ quoted and the decision of the University in this regard is final. Appropriate brochures/ pamphlets/ literature (original and not photocopies) for each item providing full technical details must be attached.
6.	Bidder Details	The bidder's complete correspondence address, phone numbers, e – mail ids, and website details (if any), must be clearly mentioned in the bid documents (pamphlet / Brochure depicting the profile and organizational structure may be enclosed). The details of PAN, GSTIN, EPF, ESIC, Registered License Certificate, Labour License



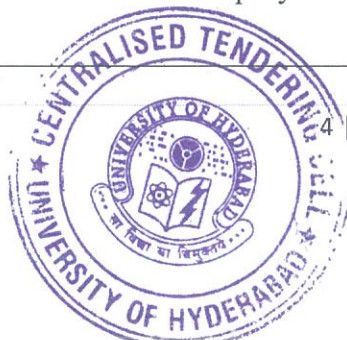
		etc., as applicable, may be mentioned and supporting documents shall be enclosed along with the technical bid.
7.	Validity of bids	Prices quoted in the bid (financial bid) shall be valid for a minimum period of 90 days from the date of opening of technical bids. No upward revision of the prices will be permitted during the said validity period.
8.	Basic price	<p>Thee bidder should clearly indicate price on FOR, UoH, Hyderabad basis.</p> <p>In respect of imported items, the prices should be quoted on the basis of <i>CIP/ CIF Hyderabad. If the bidder quotes nil charges / consideration in respect of service contracts, the bid shall be treated as unresponsive and will not be considered.</i></p>
9.	Taxes: GST & Customs Duty	<p>The bidder should clearly indicate all the applicable taxes separately for each item along with HSN Code and then arrive at a total price of all items indicated in the Notice Inviting Tender.</p> <p>GST is applicable for all indigenous items.</p>
10.	Other Costs/ Charges	The bidder should clearly indicate all applicable other charges, if any, separately viz, transportation, packing, loading, unloading, insurance, installation, commissioning, testing, training, etc.
11.	Earnest Money Deposit (EMD)/ Bid Security.	<p>The bidder should furnish bid security for Rs 10,000/- (Rupees Ten thousand only) along with their bid in the form of Account Payee Demand Draft/ Banker's Cheque from any of the Commercial Banks in an acceptable form, drawn in favour of Finance Officer, University of Hyderabad, payable in Hyderabad.</p> <p>MSE units registered MSME and certificates obtained from NSIC under Single Point Registration Scheme (SPRS) shall be exempted from payment of Earnest Money Deposit (EMD) on production of requisite proof (Registration Certificate) in respect of valid certification from NSIC.</p> <p>The EMD will be forfeited in the event of premature withdrawal of their bids before expiry of validity period of the bid (i.e.) 90 days.</p>
12.	Warranty	The bidders should offer a minimum period of 3 year comprehensive onsite warranty for all the quoted items from the date of successful installation of the equipment/ item.
13.	Comprehensive Annual Maintenance Contract.	Bidders shall separately quote for Comprehensive Annual Maintenance (CAMC) charges for a period of 2 years after expiry of the initial warranty period of 3 year.
14.	Payment	After receipt of goods and certification of its satisfactory installation and performance by the user department, payment of 100% of Purchase value shall be made on submission of certified copy of the Invoice.
15.	Delivery Location and Period	The items shall be delivered to: The Assistant Registrar Estate Section, University of Hyderabad and installed at appropriate place within 15 days from the date of receipt of the purchase order. All the aspects of



		safe delivery and installation shall be the exclusive responsibility of the supplier.
16.	Liquidated damages for late delivery.	In the event of delay in delivery beyond stipulated period indicated in the purchase order, liquidated damages @ 1% per each week of delay subject to a maximum of 5% of the cost of the order will be levied and collected by the University, by way of deduction from the payments due to the vendor/ supplier
17.	Risk Purchase Clause.	If the supplier fails to deliver the ordered materials within the stipulated delivery period specified in the Purchase Order, the University may resort to procure such items and in such a manner as deemed appropriate, goods or services similar to those undelivered, and the Supplier will be liable to reimburse the University for any excess costs for such similar goods or services.
18.	Right to reject.	The University reserves the right to reject any or all the bids or accept a part of the quotation without assigning any reasons there for. The decision of the University in this regard is final and binding on all the suppliers.
19.	Resolution of Disputes.	Any disputes arising out of this contract shall be referred to the University, and if any of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of the Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice- Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
20.	Jurisdiction of Courts.	Disputes, if any, arising during the course of execution of the order are to be settled within the jurisdiction of Hyderabad/ Ranga Reddy District Courts only.
21.	Opening of the Tender/ bids	The bids will be opened in the Registrar's Conference Hall, Room No. 227, Administrative Building, University of Hyderabad, Hyderabad on (i.e., last date for submission of bids on the same 04.03.2020(date) at 3.30 PM (time) in the presence of bidders and their authorized representatives. The authorized representatives shall bring the authorization letter and submit the same to the University before opening of the bids. On failure to do so, the representative loses the right to participate in the bid opening process.
22.	Delay in Submission.	The University will not in any way be responsible for any postal / courier delay. Bids received beyond the stipulated date and time of submission is summarily rejected. Tenders incomplete in any respect will be summarily rejected
23.	Tender Evaluation.	The University will evaluate tenders strictly on the basis of terms and conditions incorporated in the tender enquiry document and the terms and conditions contained herein, to determine whether bids are compliant in all respects, as specified in the tender enquiry document.



[Handwritten signature]



		<p>Evaluation of the proposals will be done in two stages:</p> <p>Stage I (Technical Evaluation): University will examine all the bids to determine whether these qualify the essential pre qualification criteria, whether renderers have submitted the EMD with technical Bid, whether all documents as mentioned/or required in the tender document to be submitted with the technical bid have been submitted, whether all documents are in prescribed format have has been properly signed & stamped and whether the bid are completed and generally in order.</p> <p>The financial bids of those who are not technically qualified will not be opened / considered.</p> <p>Stage-II (Financial Evaluation): The Financial bids will be evaluated on item wise cost as quoted.</p>
Due date of submission of bids.		<p>Sealed Bids should be submitted to the office of Assistant Registrar, Central Purchase Unit, University of Hyderabad, Gachibowli, Hyderabad - 500 046 on or before 04.03.2020 (date) 3.00 PM (time). Bids received, thereafter shall not be considered.</p>

Assistant Registrar (CPU)



DECLARATION

(Declaration should be provided on printed letter head of the Tenderers Firm / Agency)

To

Date:

University of Hyderabad, Hyderabad - 500 046

Ref: NIT No. : Dated:

Sir,

1. We have examined the details of NIT document referred above.
2. We hereby submit the prequalification documents and other relevant information.
3. We, the undersigned, are submitting our Bid for supply of with reference to the above mentioned NIT.
4. We hereby certify that all the statements made and information supplied in the statements are true and correct to the best of our knowledge and belief.
5. We understand that if any information is found incorrect at a later date, the application is liable to be cancelled.
6. We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
7. We certify that our firm is not blacklisted / banned from business by any organization viz. Central Bureau of Investigation/Department of Central Government or any State Government/ University. We hereby accept the rules and procedures of the University for pre-qualification of contractor and agree that the University has the right to accept or reject any application without assigning a reason thereto.
8. We have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, we shall lose our right to be pre-qualified and we understand that our tender will be summarily rejected and we are liable to be banned from doing business with the University of Hyderabad and /or prosecuted.

(Signature of authorized person)

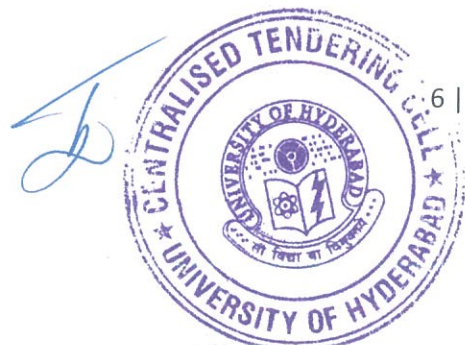
Full Name of Signatory: _____

Designation of Signatory: _____

Place: _____

Date: _____

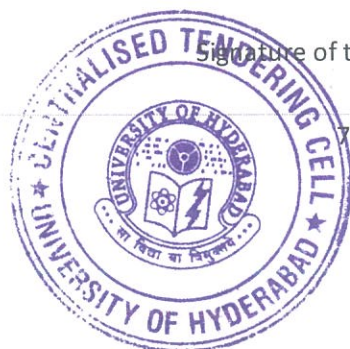
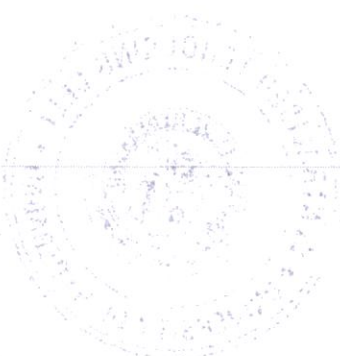
Seal of the Agency/Firm



Format for submission of Technical bid:

Annexure I

1.	Name of the bidder		
2	Correspondence/contact address with details of contact person (name, email, phone number)		
3	Brand/make and model number of Projectors.	(Enclose brochure of Make/model & technical specifications)	
4.	Brand/ Make and model number of Projectors.	(Enclose brochure of Make/model & technical specifications)	
	<u>Eligibility criteria</u>	<u>Supporting documents to be submitted</u>	Page number of enclosure
1.	Bidder should be registered agency/firm in the field of supply of goods/ services mentioned in the NIT	A copy of Registration certificate in the name of bidder issued by the competent Authority.	
2.	Bidder should have full-fledged office/service center at Hyderabad	Proof of address	
3.	Bidder should have statutory registration(s) with Tax and other compliance authority.	A copy of PAN & GSTIN	
4.	Bidder should have 3 years of industry experience in the field of supply of Projectors	Photocopy of dealership certificate/purchase orders/ shop registration certificate etc.	
5.	Annual turnover of the tenderer for each of the last three financial years should not be less than rupees ten lakhs.	Audited Financial statements for last 3 financial years ending 31 march 2019 to be enclosed	



Signature of the bidder

<u>LCD Projectors with accessories : 8 Nos.</u>			Specification offered by the firm	compliance (yes/No)
1.	Make & Model	Please specify Brand & Model number clearly		
2.	Technology	Projection System 3LCD Technology		
3.	Image	Colour Light Output : 3,300 lumen- 2,050 lumen (economy) White Light Output : 3,300 lumen - 2,050 lumen (economy) Resolution : XGA, 1024 x 768, 4:3 Contrast Ratio 15,000 : 1 Lamp : UHE, 210 W, 6,000 h durability, 10,000 h durability (economy mode) Keystone Correction Auto vertical: $\pm 30^\circ$, Manual horizontal $\pm 30^\circ$		
4.	Optical	Zoom: Manual, Factor: 1.2 Image Size : 30 inches - 300 inches Projection Distance Wide/Tele : 1.8 m - 2.17 m (60 inch screen) Focus : Manual		
5.	Connectivity	Interfaces USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in, Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n		
6.	Projector accessories	Ceiling Mount kit : 3 feet HDMI Cable :15mts Power Cable :15mts		
<u>Projector Screen : 13 Nos</u> Wall mounting projector screen (manual). Size : Minimum size : 5 feet x 7 feet				

Signature of the bidder



[Handwritten signature]



Annexure – II

PRICE SCHEDULE

S.No.	Description	Qty.	Basic Price Rs.	CGST Rs.	SGST Rs.	Total Rs.
1.	Projectors	8 No's.				
2.	Accessories	8 No's				
	a. Ceiling Mount. 3ft.					
	b.HDMI Cable 15mts					
	c.Power Cable 15mts					
3.	Screens	13 No's				
4.	Standard Installation Charge					
5.	Any other Charges					
6.	Grand Total					
Grand Total (in words) :						

The above prices are valid for a minimum period of 90 days from the date of opening of technical bid.

Note: GST element should be shown separately.

Signature of the bidder

