



UNIVERSITY OF HYDERABAD
SCHOOL OF ENGINEERING SCIENCES & TECHNOLOGY
CENTRAL UNIVERSITY P.O, PROF. C. R. RAO ROAD, GACHIBOWLI,
HYDERABAD –500046, INDIA

Ref. No.: UoH/SEST/Equipment/2019/CENT

Date: 23-12-2019

TENDER ENQUIRY FOR THE SUPPLY OF CENTRIFUGE

The School of Engineering Sciences & Technology (SEST), University of Hyderabad (UoH) invites tenders in TWO-BID format from highly reputed and established firms and authorized dealers for supply of **Centrifuge**. **Final Terms and Conditions are as per the latest Purchase Policy of UoH**. The tenders must reach the below given address on or **13/01/2020**.

Technical Specifications

- Maximum Speed: 15000rpm
- Capacity : 10 ml to 50 ml conical tubes
- Rotors : Minimum 2
- Time : Minimum 60 min
- Slots : Minimum 6 slots
- Power supply : 220 VAC and 50 Hz

******THE FOLLOWING CONDITIONS MUST BE STRICTLY MET IF THE QUOTATION IS TO BE VALID******

1. All quotations should be addressed to and envelopes should be super-scribed with the following: “Quotation for *Centrifuge*”:

Dr.-Ing V. V. S.S. Srikanth
Associate Professor
School of Engineering Sciences & Technology
University of Hyderabad
Central University P.O., Gachibowli
Hyderabad 500046, INDIA.

2. **Quotations must reach 13/01/2020. Quotations received after the due date and time will not be considered.** The University of Hyderabad will not, in any way, be responsible for any postal or other delays.

3. **The bids shall be submitted in TWO-BID format** in separate sealed covers. Item code, enquiry number & due date must be compulsorily mentioned on both envelopes contained within another main envelope duly sealed, which shall also have item code, enquiry number + due date super scribed.

- I. **TECHNO-COMMERCIAL BID** – Please give detailed specifications, International standards (BIS / INTERNATIONAL), catalogues, list of users & technical details, technical compliance sheet, etc. along with the operating parameters, pre-installation requirements, payment terms, warranty/guarantee period, delivery period etc. very explicitly without any ambiguity. The quotation must clearly specify make and model of the equipment. All relevant technical literature / brochures, application notes and specifications must also be provided adequately explaining and confirming compliance of the features of the model of the equipment being quoted with those given in the UoH tender enquiry. Without this, the quotation may be considered invalid. If any of the features are not matching – it must be clearly indicated.

Explanations on the non-matching specifications will be considered. The University of Hyderabad reserves the right to determine which deviations are substantial based on its current and the future requirements. If there are features in the quoted equipment which are better than what are indicated in the enquiry, they must also be clearly explained.

- II. **PRICE BID** - giving full Prices in foreign currency or in Indian rupees for

- a) Main equipment.
- b) Essential accessories & spares.
- c) All optional items
- d) Annual Maintenance Contract (AMC) charges for three years after the expiry of warranty period.

4. **Price & insurance:**

The price quoted should be as follows –

a) In case of Indian suppliers:

- i) Insurance and freight pre-paid by the vendor
- ii) Free delivery at University of Hyderabad.

b) In case of foreign suppliers/import:

CIP, HYDERABAD AIRPORT BASIS

Note: The offers of the firms who quoted on Ex-works basis and do not mention the handling, documentation, packing, forwarding, transportation & insurance charges etc. separately will not be considered as a responsive bid and the acceptance of such bid will vest entirely with the University of Hyderabad

ALL OPTIONS SHOULD BE QUOTED SEPARATELY.

5. **Validity of prices:**

The quoted prices must be valid for a minimum period of 6 months from the date of opening of the bid failing which offers may be summarily rejected by University of Hyderabad.

6. **Compliance statement**

- (a) All manufacturers / agents must submit the compliance statement along with the technical bid.

(b) Please give the following details, if you have supplied similar or identical items in India, particularly to any other research/academic institutions in **the last three years**.

- (c) i) Name of the item with brief specifications, model etc.,
ii) Name & contact address of the user
iii) Any other relevant information

7. Installation & Commissioning

Installation & Commissioning will be the sole responsibility of the supplier / Indian agent. Installation & Commissioning with all infrastructural works have to be done by the supplier. All vendors / agents must submit full details and requirements for installation & commissioning of the items as per technical specifications submitted by them.

8. Taxes, duties and levies

a) The suppliers shall be solely responsible for all taxes, duties, levies including Octroi, local levies, sales tax, excise duties incurred as per extant laws in India. No concessional sales tax form „C“ or „D“ will be issued by this university. It should be clearly mentioned in the quote whether the prices include taxes & duties. In case the price is inclusive of taxes and a variation of tax element is sought, then the quote should mention the base level of taxes built into the price.

b) Customs and Excise Duty Exemption

The University of Hyderabad is under University Grants Commission (UGC), Government of India and thus is exempted from excise duty vide GOI notification No.10/97 central excise dated 1stMarch 1997 and is eligible for concessional customs duty as per GOI notification No.51/96 customs dt.23/07/1996 – amended from time to time.

9. Delivery Period and Penal clauses:

In case of **foreign suppliers**, firm delivery period (in weeks) after opening irrevocable Letter of Credit (LC) must be given in the Techno-commercial Bid. No part shipment is permitted. Transshipment is permitted in case of international flights only.

In case of **indigenous suppliers**, the firm delivery period (in weeks) after issue of purchase order must be given in the technical bid. Delivery is to be made at University of Hyderabad. Delivery must be on FREIGHT PAID BASIS for dispatch by road. University of Hyderabad will issue the certificate/declaration in lieu of road permit to affect the delivery.

Penalty (liquidated damages) @ **0.5%** of basic price per week will be deducted from the manufacturer's/ Indian agent's bill for the delay in delivery & despatch beyond delivery dates (as extended by University of Hyderabad in purchase order and letter of credit schedule). Maximum deduction will be limited to **5%** of Ex-works value (equivalent in Indian rupees) for non-fulfilment of any of contractual obligations. Delay in installation & commissioning beyond contractual deadline will result in forfeiture of performance bank guarantee.

10. Warranty

The Supplier must warrant that the goods supplied under the contract are new, unused and the most recent or current and incorporate all recent improvements in design, materials as per specifications in this tender document. All vendors (manufacturers / agents) must submit offers

with 24 months* warranty after installation & successful commissioning of the equipment at School of Engineering Sciences & Technology, University of Hyderabad, Hyderabad-500046, India which would be considered for the tender evaluation purpose). The supplier should however, quote separately for comprehensive warranty for three successive years after the completion of one year comprehensive warranty. (This is to get an estimate of the cost involved).

*The warranty offered should be unconditional and the seller should agree to replace or repair the equipment at his cost. The spare parts for the warranty repair have to be provided by the vendor.

11. Payment:

- a) For Indian suppliers and manufacturers - 100% payment subject to submission of 10% performance bank guarantee (PBG) as per clause 4 will be made direct to Indian suppliers by "Account Payee" cheque against invoice within 30 days of delivery, inspection, successful commissioning & acceptance of equipment/services by University of Hyderabad.
- b) For Foreign suppliers 100% by irrevocable foreign letter of credit subject to vendor submitting a unconditional PBG from a scheduled bank of 10% of FOB value and before opening irrevocable L.C. This PBG must be valid for 60 days after the warranty period.
- c) Where intermediary agencies-local representatives of foreign manufacturers/suppliers are involved in the import of foreign goods, and authorization letter/certificate to this extent is required to be obtained. No agency commission shall be paid to such intermediary agencies/local representatives.
- d) In case of L. C"s, bank charges outside India, including conformation charges if any shall be to the suppliers account. The documents for payment shall be presented to the purchaser's bank by the supplier within 21 days of shipment of the equipment.
- e) An agreement as per standard University norms to be entered with the University prior to opening of LC.

12. **This procurement is entirely governed by the University of Hyderabad Purchase Policy (UHPP).** The University of Hyderabad reserves the right to reject any/all quotations, or accept any offer or part thereof, without giving any reasons. Its decision in the matter will be final.

13. Any clarifications regarding this tender enquiry should be sought from the undersigned before submission of a formal quotation.



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