



UNIVERSITY OF HYDERABAD

(A Central University established by an Act of Parliament, 1974)

Prof. C. R. Rao Road, P.O. Central University Campus, Gachibowli,
Hyderabad - 500 046, Telangana, INDIA website: www.uohyd.ac.in

School: **Life Sciences**
Telephone: **040-23134595**

Department / Centre : **Animal Biology**
Email: **pmsl@uohyd.ac.in**

Notice Inviting Tender No. UH/SLS/AB/PM/DBT/19-20/SHAKER date: 14/12/19

Sealed tenders are invited for supply of the following items under **two bid system** from the reputed manufacturers or their authorized dealers to the University of Hyderabad, Hyderabad.

Sealed bids should reach the office of the Dr. Parul Mishra, F#32, Department of Animal Biology University of Hyderabad, Hyderabad on or before 06/01/20 by 5pm.

The details of items, expected quantity and their technical specifications are given below:

S.NO.	Description of item and Specifications	Quantity (Unit)
1	<p>Description: LABORATORY REFRIGERATED INCUBATOR SHAKER</p> <p>Detailed Specifications:</p> <ul style="list-style-type: none">• Universal Shaking Platform should be capable of holding at least 36 Nos. of 100 ml flasks (or) 25 Nos of 250 ml flasks (or) 16 Nos of 500 ml flasks (or) 9 Nos of 1L flasks (or) 4 nos of 2L.• There should be provision for at least one adjustable stationary tray for incubation.• Shaking frequency should be at least 25-400 RPM at a minimum 25 mm orbit and with a maximum deviation of +/-2RPM from set value.• Clamps should be made of single piece stainless steel material (without welding) and leaves tied with three springs.• Universal Shaking Platform should be of size 420mm X 420mm and should be capable of using assorted clamps, Test tube racks or Sticky mat.• External dimension of one equipment should not exceed (W x H X D) 570 x 820 x 705 mm• Temperature range should be 5°C to 80°C with an accuracy of +/- 0.1° C at 37°C• Should be microprocessor based PID control system with digital LED or LCD display and control via digital keypad or touch screen.• Movement of the shaker should be Magnetic (or) Triple Eccentric Counter balanced drive, driven by Brushless Motor for low maintenance.• Equipment should have Audio & Visual alarm for temperature deviation• High-grade insulation on all sides of the equipment for uniform temperature maintenance.• MOC should be of MS powder coated steel exterior and stainless steel interior• Unit should be with front open door with toughened double glazed glass window for Sample viewing without opening the door.• Equipment should have Non-Volatile memory with automatic power failure restart and door opening sensor switch.• Should be possible for incremental / decrement speed control of 1RPM and Temperature control of 0.1° C.	01

	<ul style="list-style-type: none"> • Only Standard Models should be quoted and custom-made products strictly will not be considered. • Manufacturer should be renowned ISO 9001- 2015 certified Company with a record of installations in reputed Govt. of India organizations like Central Universities, IIT's, IISER's, CSIR, DRDO, ICAR institutions etc. Complete user list with the name of the end user should be enclosed with quotation. • Valid CE Certificate mentioning the Model quoted must be submitted. • Details of Related published document, web links and list of publications in support of your claims on the equipment supplied/manufactured by you must be enclosed. • The equipment has to be demonstrated in our laboratory/in manufacturer's facility (for Indigenous manufacturers only). • Comprehensive warranty should be provided for at least 03 years and service should be provided on-site promptly. 	
--	---	--

Terms & conditions:

S.No.	Clause	Description
1	Reference Number	The Reference No. UH/SLS/AB/PM/DBT/19-20/SHAKER of the Notice Inviting Tender dated 14/12/19 should be clearly mentioned on all envelopes and any correspondence including e-mails with the University.
2	Mode of submission	Hand-written (manuscript) bids and bids submitted through e-mail shall not be accepted. All pages of the tender document must be signed by the authorized representatives of bidder, in token of having accepted the terms and conditions incorporated in the tender notice.
3	Two Bid System <i>(This clause is applicable only when NIT is invited involving two bid system)</i>	As the purchase is a high value plant, machinery, etc., of a complex and technical nature, bids are required to be submitted in two parts as under: (i) Technical bid consisting of all technical details along with commercial terms and conditions; and (ii) Financial bid indicating item-wise price for the items mentioned in the technical bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and super-scribed. The technical bids are to be opened by the Purchasing Department / Centre at the first instance and evaluated by a duly constituted Purchase Committee. After such evaluation of technical bids, financial bids of only those firms/suppliers which are found technically suitable will be opened, for determining the lowest bid.
4	Certificate from original manufacturers	If the bid is not from the original equipment manufacturer, the suppliers/ dealer should submit an 'authorized agency certificate' from the manufacturer. Tenders received without Authorization Certificate from the original manufacturer will summarily be rejected. Imported purchases should normally be made directly from the foreign principal manufacturers. In the event of purchase made through an Indian agent of the foreign company, authorization letter issued by the foreign company / manufacturer should be submitted along with technical bid. No commission shall be payable to Indian Agent.
5	Make and Model	The Vendor/Supplier is required to clearly mention the make, model, size and other specifications along with the unit price. Items with better specifications may also be offered / quoted and the decision of the University in this regard is final. Appropriate brochures / pamphlets / literature (original and not photo copies) for each item providing full technical details must be attached to enable their verification.

6	Bidder Details	The bidder's complete correspondence address, phone numbers and e-mail ids, and website details (if any), must be clearly mentioned in the technical bid documents. (Pamphlet / Brochure depicting the profile and organisation structure may be enclosed.) The details of PAN, GSTIN, EPF, ESIC, Registered License Certificate, Labour License etc., may be mentioned and supporting documents shall be enclosed along with the technical bid.
7	Validity of bids	Prices quoted in the bid (financial bid) shall be valid for a minimum period of 90 days from the date of opening of the financial bids. No upward revision of the prices will be permitted during the said validity period.
8	Basic Price	The bidder should clearly indicate price per unit on FOR, UoH, Hyderabad basis. In respect of imported items, the prices should be quoted on the basis of CIP / CIF Hyderabad. <i>If the bidder quotes nil charges / consideration in respect of service contracts, the bid shall be treated as unresponsive and will not be considered.</i>
9	Taxes: GST& Customs Duty	The bidder should clearly indicate all applicable taxes separately for each item along with HSN Code and then arrive at a total price of all the items indicated in the Notice Inviting Tender. GST is applicable for all indigenous items. However, the University is entitled for concessional rate of GST @ 5% on all items mentioned vide GoI Notifications No. 45/2017-Central Tax (Rate) and 47/2017-Integrated Tax (Rate) dated 14.11.2017 read with GoI Notification No.09/2018 - Central Tax (Rate) dated 25.01.2018 as amended from time to time. Customs Duty is applicable for all imported items. However, the University is entitled for exemption / concessional rate (at 5.5% of the total value) of Customs Duty on all imported items mentioned vide GoI Notification No. 51/96- Customs dated: 23.07.1996, No. 28/2003 - Customs dated: 01.03.2003, No.43/2017 - Customs dated: 30.06.2017 and DSIR Certificate No. TU/V/RG-CDE(58)/2016 dated: 20.02.2018, as amended from time to time.
10	Other costs / charges	The bidder should clearly indicate all applicable other charges, if any, separately viz., transportation, packing, loading, unloading, insurance, installation, commissioning, testing, training, etc.,
11	Earnest Money Deposit (EMD) / Bid Security	The bidders should furnish bid security at the rate of 3.5% on the price quoted in the bid document (<i>estimated price in case of NITs issued by University Works Department</i>) along with their technical bid in the form of Account Payee Demand Draft / Banker's Cheque from any of the Commercial Banks in an acceptable form, drawn in favour of Finance Officer, University of Hyderabad, payable at Hyderabad. If the bidder furnishes a Fixed Deposit Receipt / Bank Guarantee, the instrument shall be issued in favour of Finance Officer, University of Hyderabad, payable at Hyderabad and shall be valid for a period of 135 days from the date of opening technical bids. The MSE units registered with MSME and certificates obtained from NSIC under the Single Point Registration Scheme (SPRS) shall be exempted from payment of Earnest Money Deposit (EMD) on production of requisite proof in respect of valid certification from NSIC.
12	Warranty	The bidders should offer a minimum period of 03 years warranty for all the quoted items from the date of successful installation of the equipment/ item. The quoted price shall be inclusive of warranty costs. AMC/FMC charges for fourth and fifth year shall be quoted separately, if applicable.
13	Comprehensive Annual Maintenance Contract (CAMC)	Bidders shall quote Comprehensive Annual Maintenance (CAMC) charges for a period of 2 years after expiry of the initial warranty period of 3 year. In all other cases, rate for at least three years' CAMC be quoted.

14	Agreement	<p>An Agreement in the format prescribed by the University of Hyderabad is required to be entered into by the Suppliers or their authorised Representative with the University in respect of purchase of Goods / Services valuing Rs. 10 lakh and above, within a period of 15 days from the date of issue of Purchase Order / Work Order.</p> <p>In cases of CAMC, agreements are to be entered into on case to case basis duly customizing the format of agreement.</p> <p>In cases of works awarded by University Works Department, template of agreement finalised by Internal Audit Office, UoH is to be adopted.</p>
15	Performance Security / Performance Bank Guarantee	<p>Successful bidder should submit a Performance Security (in all cases of purchases valuing Rs. 5 lakh and above) in the form of Performance Bank Guarantee for an amount equivalent to 7.5% of the total basic price of the Goods / Services (exclusive of taxes and duties) within a period of 15 days from the date of issue of Purchase Order/ Work Order.</p> <p>Performance Security should remain valid for the entire warranty period plus additional (grace) period of 60 days, from the date of successful installation of the equipment/item.</p> <p>Performance Security shall be submitted in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque / Bank Guarantee from any of the Commercial Banks in an acceptable form, drawn in favour of Finance Officer, University of Hyderabad, payable at Hyderabad.</p>
16	Payment	<p>92.5 % of the total cost will be released after delivery, satisfactory installation, commissioning, testing and training (if any), against submission of valid TAX Invoice (with HSNcode) with GSTIN number of the supplier. The remaining 7.5 % will be released on submission of a Performance Bank Guarantee (PBG) for an equivalent amount.</p> <p>In case of purchases from foreign manufacturers/suppliers, Letter of Credit (LC) will be opened for 100% of the purchase value and 92.5 % shall be released after signing the Agreement and shipment / submission of documents. As regards balance payment, it will be released on submission of PBG for equivalent amount (in Indian currency) or completion of the warranty period as per the terms included in the NIT and Purchase Order.</p>
17	Delivery Location	<p>The items shall be delivered to: Dr. Parul Mishra, F#55, Department of Animal Biology, School of Life Sciences University of Hyderabad, Gachibowli, Hyderabad - 500 046, India</p>
18	Delivery Period	<p>The supplier should be able to deliver the items within 45 days from the date of issue of the purchase order.</p>
19	Liquidated damages for late Delivery	<p>In the event of delay in delivery beyond stipulated period indicated in the Purchase Order, liquidated damages @ 1% per each week of delay subject to a maximum of 5% of the cost of the order will be levied and collected by the University, by way of deduction from the payments due to the vendor/supplier.</p>
20	Risk Purchase Clause	<p>If the Supplier fails to deliver the ordered materials within the stipulated delivery period specified in the Purchase Order, the University may resort to procure such items and in such a manner as deemed appropriate, goods or services similar to those undelivered, and the Supplier will be liable to reimburse the University for any excess costs for such similar goods or services.</p>
21	Right to reject	<p>The University reserves the right to reject any or all the bids or accept a part of the quotation without assigning any reasons therefor. The decision of the University in this regard is final and binding on all the suppliers.</p>
22	Resolution of Disputes	<p>Any disputes arising out of this contract shall be referred to the University, and if any of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of the Arbitrator, who should be acceptable to both the parties, to be</p>

		appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
23	Jurisdiction of Courts	Disputes, if any, arising during course of execution of the order are to be settled within the jurisdiction of Hyderabad / Ranga Reddy District Courts only.
24	Opening of tenders / bids	The bids will be opened in the office of Dr. Parul Mishra, F#32, Department of Animal Biology University of Hyderabad, Hyderabad - 500046 on 07-01-2020 at 11am in the presence of bidders or their authorised representatives. The authorised representative shall bring the authorisation letter and submit the same to the University before opening of bids. On failure to do so, the Representative loses the right to participate in the bid opening process.
25	Delay in submission	The University will not in any way be responsible for any postal / courier delay. Bids received beyond the stipulated date and time of submission are summarily rejected. Tenders incomplete in any respect will be summarily rejected.
26	Due date of submission of bids	Sealed Bids should be submitted to the office of Dr. Parul Mishra, F#32, Department of Animal Biology, School of Life Sciences University of Hyderabad, Hyderabad, - 500 046 on or before 06-01-20 by 5pm . Bids received thereafter shall not be considered.