

**UNIVERSITY OF HYDERABAD**  
**INSTITUTIONAL ETHICS COMMITTEE – 1<sup>st</sup> meeting 2022**  
**SECOND NOTIFICATION**

This is to notify that the Institutional Ethics Committee (IEC) meeting of UoH is scheduled to be held in the **third week of March 2022** as per the permitted guidelines for its conduct in existence at that time. Kindly submit your proposals in the **enclosed prescribed application format** involving bio-medical/health & related research on human subjects, along with the following documents **by Friday 11<sup>th</sup>, March 2022 before 5:00 pm through an E-copy submission** to the following E-mail addresses:

1. IEC UoH Office - [iecuohoffice@uohyd.ac.in](mailto:iecuohoffice@uohyd.ac.in)
2. Member Convenor IEC - [ieconvenor@uohyd.ac.in](mailto:ieconvenor@uohyd.ac.in)
3. Member Secretary IEC - [iecmembersecretary@uohyd.ac.in](mailto:iecmembersecretary@uohyd.ac.in)

**THERE WILL BE NO EXTENSION OF DATE AND TIME FOR SUBMISSION AFTER THIS.**

The following documents need to be submitted together with the e-submission:-

- Signed and dated **soft copy (preferably pdf)** of the proposal in the application format enclosed.
- (1) One Hard copy & (1) One soft copy of the proposal document not exceeding 3 pages duly signed by all participating investigator/collaborators **directly to Ms. Meharunnissa** – School of Medical Sciences Office.
- **Participant Information Sheet & Informed consent form** in lay – simple local language.
- **A brief CV of the Principal Investigator** if they are applying for the first time to IEC of UoH.
- **Proposals submitted by scholars/students should be duly signed and forwarded by the Guide/Supervisor.**
- **Clearly indicate whether you seek virtual data collection option in the form.**
- **IEC approval of the other participating Institute,** if any.
- **Permission letters** from collaborating/partnering centres.
- Proposals related to stem cell research/therapy should be sent to both IEC and IC-SCRT.
- **Applications for renewal/extension (as applicable) of the project should be sent along with the annual update of the proposal/progress report with prior IEC approval details.**
- Major changes in protocol/methods will require a new application submission and cannot be considered for extension.
- Information on funding/sponsorship if applicable.
- Any other information (eg. transfer of biological samples, international collaborations, insurance, clinical trial approval, dossier, permission letters etc.)

The Principal Investigators or Co-Investigators will be required to be ready with a brief presentation (5-7 minutes) of the proposal **if subjected to full review** and/or respond to the queries if asked for. Request the Deans and Heads of Department to kindly disseminate the information to all faculty and students. For any further query, please contact Ms. Meharunnissa at the Office of the School of Medical Sciences. Email at: [iecuohoffice@uohyd.ac.in](mailto:iecuohoffice@uohyd.ac.in) .

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