

**UNIVERSITY OF HYDERABAD
INSTITUTIONAL ETHICS COMMITTEE
SECOND MEETING AUGUST 2021 - SECOND NOTIFICATION**

This is to notify that the Institutional Ethics Committee (IEC) meeting of UoH is scheduled to be held in the 4th week of August 2021 as per the permitted guidelines for its conduct in existence at that time. Kindly submit your proposals involving bio-medical/health & related research on human subjects, along with the following documents **by 13th August, 2021 before 5:00 p. m through an E-copy submission to the following E-mail addresses:**

1. Member Secretary IEC - iecmembersecretary@uohyd.ac.in
2. Member Convenor IEC - ieconvenor@uohyd.ac.in
3. UOH-IEC secretariat - iec_uoh@uohyd.ernet.in

The following documents need to be submitted together with the e-submission:-

- Signed and dated soft copy (preferably pdf) of the proposal in the format enclosed.
- (1) One Hard copy & (1) One soft copy of the proposal document not exceeding 3 pages duly signed by all participating investigator/collaborators if possible directly to Ms. Meharunnissa – School of Medical Sciences Office.
- Participant Information Sheet & Informed consent form in lay – simple language. Also present translated versions if possible of the English version.
- A brief CV of the Principal Investigator if they are applying for the first time to IEC of UoH.
- Proposals submitted by students should be duly signed and forwarded by the Guide/Supervisor.
- IEC approval of the participating Institute, if any.
- Permission letters from collaborating/permitting centres.
- Proposals related to stem cell research/therapy should be sent to both IEC and IC-SCRT (will be notified shortly).
- Applications for renewal/extension of the project should be sent along with the annual update of the proposal/progress report with prior IEC approval details. An extension form format is also attached.
- Major changes in protocol/methods will require a new application submission and cannot be considered for extension. A protocol revision form is also attached.
- Information on funding/sponsorship if applicable.
- Any other information (eg. transfer of biological samples, international collaborations, insurance, clinical trial approval, dossier, permission letters etc.)

The Principal Investigators or Co-Investigators are requested to be ready with a brief presentation (5-7 minutes) of the proposal and respond to the queries. Request the Deans and Heads of Department to kindly disseminate the information to all faculty and students.

For any further query, please contact Ms. Meharunnissa: iec_uoh@uohyd.ernet.in; at the Office of the School of Medical Sciences.

(Dr M. Varalakshmi)
Member Convenor

(Prof. B.R.Shamanna)
Member Secretary