

**UNIVERSITY OF HYDERABAD  
INSTITUTIONAL ETHICS COMMITTEE**

**THIRD NOTIFICATION AND EXTENSION OF DATE FOR SUBMISSION (14/2/2021)**

This is to notify that the Institutional Ethics Committee (IEC) meeting of UoH is scheduled to be held later in February 2021 or early March 2021 as per the permitted guidelines for its conduct in existence at that time. **In view of the repeated requests coming in for extension of time for submission, it is further notified that the timeline for submission of your proposals and related documents is extended till Sunday 14<sup>th</sup> February, 2021 before midnight.** E-copy submission should be done to the following E-mail addresses:

1. Member Secretary IEC - [iecmembersecretary@uohyd.ac.in](mailto:iecmembersecretary@uohyd.ac.in)

2. Member Convenor IEC - [ieconvenor@uohyd.ac.in](mailto:ieconvenor@uohyd.ac.in)

The following documents as applicable need to be submitted together with the e-submission:-

- Signed and dated soft copy (preferably pdf) of the proposal in the standard research protocol format that you have submitted for approval to the supervisor/DRC.
- (1) One Hard copy & (1) One soft copy of the proposal document not exceeding 3 pages duly signed by all participating investigator/collaborators **if possible directly** to Ms. Meharunnissa – School of Medical Sciences Office.
- Participant Information Sheet & Informed consent form in lay – simple local language.
- A brief CV of the Principal Investigator if they are applying for the first time to IEC of UoH.
- Proposals submitted by students should be duly signed and forwarded by the Guide/Supervisor. E-mail authorisation is also acceptable for group submissions.
- IEC approval of the participating Institute, if any.
- Permission letters from collaborating/permitting centres.
- Proposals related to stem cell research/therapy should be sent to both IEC and IC-SCRT (will be notified shortly).
- Applications for renewal/extension of the project should be sent along with the annual update of the proposal/progress report with prior IEC approval details in the relevant formats.
- Application for exemptions/expedition of review if any should be made in the application with strong justification.
- Major changes in protocol/methods will require a new application submission and cannot be considered for extension. A protocol revision format circulated earlier is to be used.
- Information on funding/sponsorship if applicable.
- Any other information (eg. transfer of biological samples, international collaborations, insurance, clinical trial approval, dossier, permission letters, change of supervisor, transfer of investigatorship etc.)

The Principal Investigators or Co-Investigators are requested to be ready with a brief presentation (5-7 minutes) of the proposal and respond to the queries. Request the Deans and Heads of Department to kindly disseminate the information to all faculty and students.

For any further query, please contact Ms. Meharunnissa: [iec\\_uoh@uohyd.ernet.in](mailto:iec_uoh@uohyd.ernet.in); at the Office of the School of Medical Sciences.

(Dr M. Varalakshmi)  
Member Convenor

(Prof. B.R.Shamanna)  
Member Secretary

**NOTE: EFFORTS TO HOLD ANOTHER IEC MEETING TO FACILITATE BACKLOG OF PROPOSALS WILL ALSO BE MADE WITHIN 1 MONTH OF THIS FIRST MEETING OF 2021.**