



हैदराबाद विश्वविद्यालय  
UNIVERSITY OF HYDERABAD

Administrative Block, Central University P.O., Prof. C.R. Rao Road, Gachibowli, Hyderabad-500046 (Telangana)

Office of the Registrar,  
Outsourcing Unit,  
Establishment Section-1.

No: UH / OSU-65 / 468

Dt. 23-Dec-2020.

CIRCULAR

Sub: Restriction imposed by the UGC on the engagement of outsourced staff - Reg.

Proposals are being received in this Office for providing the services of outsourced staff, due to increase of work-load, existing staff proceeding long-leave and improper discharge of duties by staff etc., for the routine functioning of the school/department/office concerned in the University. As the expenditure on wages is being increased every six months (twice a year), due to enhancement of D.A. component of wages, as per the Minimum Wages Act of the Govt. of India and as the UGC is not providing sufficient funds under recurring grant to meet this expenditure, the University is finding it very difficult to meet the wage-expenditure of the outsourced staff every month.

2) Further, the UGC from time to time is instructing the University to reduce the outsourced staff and their wage-expenditure with a stipulation that the University should not engage new outsourced staff on its own, without prior approval of the UGC/Govt. of India, failing which the expenditure incurred on outsourced staff would be treated as unapproved.

3) In view of the above situation, it is to inform that the University is not in a position to provide additional staff at this juncture. The user schools/departments/centres/offices may function with the available staff. It is also to inform that the heads of the departments/offices may decide at their own level, whether to sanction leave to the outsourced staff as per their eligibility or permit them for appearing for various examinations/other tasks (on applying for leave or without leave (to be treated as 'Absent') keeping in view the priority of work-load in their departments/offices. Such matters need not be referred to the administrative office of the University.

All are requested to cooperate accordingly.

  
Registrar

To

- 1) All Schools/Departments/Centres/Offices/hostels in the University.
- 2) The Director, Computer Centre - To make arrangement to place this circular on the website of the University under the caption 'all notices'