

UNIVERSITY OF HYDERABAD

O/o the Dean, Students' Welfare
Fellowships & Scholarships Section

No. UH/DSW/F&S/2020/328

Date 22.06.2020

CIRCULAR

Sub: Submission of Continuation/HRA Certificates for payment of fellowships to the fellows of DST INSPIRE, DBT JRF, ICMR, ICSSR and NBHM-Reg.

Ref: Vice-Chancellor's approval Dated: 12.06.2020

This is to inform all Fellows of DST INSPIRE, DBT JRF, ICMR, ICSSR and NBHM that hereinafter all concerned are advised to submit the monthly Continuation & HRA certificates in the attached format (along with the non-boarder certificate issued by the O/o Chief Warden) duly certified, that the Fellow has continuously worked for the period, by the respective Research Supervisor and Head of the Department/Dean of the School in the Fellowships & Scholarships Section latest by 2nd of every month for consideration and onward transmission of list of scholars to Finance & Accounts for making payment.

The Continuation/HRA Certificates received after 2nd, such list of the respective fellows shall be forwarded to the Finance & Accounts in the subsequent month for payment of fellowship.

Further, it is suggested that any of the Fellow who is a non-boarder claiming HRA, and later occupy accommodation in the university hostel, they should keep inform the fact, in writing, to the Fellowships and Scholarships Section for issuing necessary orders w.r.t. their claim of H.R.A.


Deputy Dean, Students' Welfare

To

1. Deans of all Schools
2. Head of the Department / Centers
3. Chief Warden
4. Deputy Registrar (F&A)
5. O.S.D to the Vice-Chancellor
6. P.A. to Finance Officer
7. Guard File
8. All Notice Boards
9. Webmaster with a request to place the circular on the University website.