



UNIVERSITY OF HYDERABAD

UH/Reg/COVID-19/2020

Dated the 23<sup>rd</sup> March 2020

**NOTIFICATION – COVID-19**

Sub: Permission to Teaching and Non-Teaching Staff to work from home -  
A preventive measure to achieve 'Social Distancing'.

Ref: 1. MHRD D.O.No.Secy(HE)/MHRD/2020 dated 21.03.2020.  
2. UGC F.No.1-14/2020(Website) dated 21.03.2020.  
3. DoPT O.M. F.No.11013/9/2014-Estt-(A-III) dt.22.03.2020.  
4. VC's approval dated 23.03.2020.

On receipt of instructions from MHRD/UGC/DoPT vide references first to third cited and in continuation of earlier Notification dated 20<sup>th</sup> March, 2020, the orders of the Competent Authority is hereby conveyed as a preventive measure to achieve Social Distancing , which is follows :

1. All Faculty / Non-Teaching / Outsourcing staff of all Academic / Administrative divisions are permitted to work from home till 6<sup>th</sup> April 2020.
2. As advised by the UGC, Faculty are requested to utilise this period for various academic activities such as :
  - a. Development of online content , online teaching and online evaluation.
  - b. Prepare lesson plan and develop instructional material for the courses to be offered during next academic year / next semester.
  - c. Carry on research.
  - d. Write articles, papers etc.
  - e. Prepare innovative questions for "Question Bank".
  - f. Prepare inovative projects on "Ek Bharat Shreshtha Bharat" and other topics.
3. The said period shall be counted as being on duty for all the Faculty members / Non-Teaching / including adhoc and contract teachers / Outsourcing staff.
4. Foreign students are permitted to continue in their hostels and advised to take all necessary safety precautions. Individuals, other than foreign nationals, have to approach DSW with their own hand written request giving her/his specific reasons and also to sign an undertaking, to consider their request to continue in the university hostels.
5. Outsiders and guests are strictly not allowed in the hostels. A separate notification will be issued by the Chief Warden for the students who could not go home.
6. These instructions shall not apply to the offices and employees engaged in essential / emergency services Health / Water / Electricity / Security / Sanitation / Mess staff working in the Chief Warden Office etc., and also those directly engaged in taking measures to control spread of COVID-19.
7. The office of the DR (Transport ) is directed to avail the services of drivers whose services are essential as and when required by preparing a weekly roster.

All Faculty Members / Non-Teaching / Outsourced Staff should provide their contact details i.e., Mobile No., Email Id etc to their concerned officers so that they may be contacted in case of emergency. These orders shall come into force with immediate effect and shall remain operative till 6<sup>th</sup> April, 2020 or until further orders.

(P Sardar Singh)  
Registrar

To  
All Stakeholders in the UoH Campus .... for necessary action and compliance.