



**Notice Inviting Tender**

The Human Resource Development Centre - University of Hyderabad invites sealed bids for supply, installation and commissioning of **DESKTOP COMPUTERS** *under the Two Bid System (technical bid and price bid)* from reputed suppliers/authorized dealers providing necessary information and supporting documents with the **specifications, terms, and conditions as stated below.**

The sealed bids should reach the office of the Director, Human Resource Development Centre, University of Hyderabad, Hyderabad - 500046 on or before **14<sup>th</sup> February, 2020.**

Note: All the queries related to tender should be emailed to [hrdcuoh@gmail.com](mailto:hrdcuoh@gmail.com).

**A. Desktop Computer Technical Specifications:**

<b>DESKTOP SYSTEM SPECIFICATIONS</b>	
<b>Quantity</b>	<b>Forty (40) No.s</b>
Make and Model	Specify the Make and Model that the bidder is quoting.
Operating System	Factory Preloaded Windows 10 Professional 64 bit
Processor	9th Generation Intel® Core™ i5 9400 Processor (6-Core, 9 MB Smart Cache, with 4.1 GHz Base Frequency or higher and turbo frequency up to 4.4 GHz)
Memory	8 GB DDR4 with 2666 MHz
Hard disk	256GB M.2 SATA SSD (Boot) +1 TB 7200 rpm SATA Hard Disk Drive
DVD ROM Drive	DVDRW Optical drive
Monitor	Minimum 19.5” LED Backlit Computer Monitor FHD
Ports	Rear – 2 USB 3.0, 2 USB 2.0 Network Port (RJ45 10/100/1000 Mbps), VGA (1), HDMI out (1), DC power Front- 2-USB 3.0, Micro phone (stereo 3.5mm), Head phone stereo 3.5mm)
Slots	2 DIMM Slots
CHASSIS	Small form factor
Speakers	Same make USB Stereo Speakers
Wireless	Minimum 802.11bgn + Bluetooth 4.0, 2.4 GHz, 1x1
Keyboard	Same make USB Keyboard
Mouse	Same make Optical Scroll Mouse
Security	Antivirus Software
Video Card	Intel® UHD Integrated Graphics 630 with shared graphics memory
Power Supply	200 watts Energy star qualified, autosensing, 85%PSU
Warranty	36 months onsite comprehensive warranty.



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**UGC – Human Resource Development Centre**  
**P.O Central University, Gachibowli, Hyderabad-500046,**  
**Telangana**

Software	Documentation/Disks, Microsoft Office Home and Student Edition Permanent license for 1 PC, Power DVD Software, Cyberlink Media Suite Essentials
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**Terms & Conditions:**

1. All quoted rates must be valid for a minimum period of 90 days. Please provide all technical information and brochures of the equipment and its accessories requested.
2. Break up of GST and other charges if any should be clearly indicated in the quotation. You should also mention PAN / TIN / GSTIN registration numbers in the financial bid and enclose relevant documents.
3. As the University of Hyderabad is an Educational Institution under MHRD, Educational discount, if any, may be offered separately. *All the prices should be quoted in INR only.*
4. All technical/ detailed specifications of the appliance proposed including its leaflets, catalogue, product brochure, datasheets, technical literatures published from OEM shall be enclosed to the technical bid.
5. Bidder's name, complete contact address, Website link, Landline No(s), Mobile No(s), Email address. **(All these details should be furnished on the letter head of the company).**
6. **Technical Specifications cum Compliance Sheet should be enclosed.**
7. **Delivery:** The equipment should be delivered within 28 days from the date of issue of Purchase order.
8. **Warranty:** A warranty on the equipment and its parts for a MINIMUM period of Three years from the time of installation is a required. **The warranty period shall start from the date of installation and commissioning of the item.**
9. **Qualifying Criteria**
  - a. Bidders should be a Company incorporated under the Companies Act 1956, or Limited Liability Partnership formed as per the Limited Liability Partnership Act 2008. **(Incorporation/Registration Certificate must be enclosed).**
  - b. Bidders should have provided similar services or have been providing similar services to Central Universities, IITs, IIMs, PSUs or Government of India Departments to at least **THREE** Customers in India during the last **FIVE** years ending 31-03-2018. **In support of the above, the bidders shall enclose copies of Purchase orders/Work orders issued by the above mentioned customers, during the said period.**
  - c. The Bidder should have authorization from the Original Equipment Manufacturer to quote their products, and should be an Authorized Business and Service partner of the OEM. **(Authorization Letter should be attached).**
  - d. The Bidders shall submit Income Tax Returns relating to the last **THREE** financial years ending 31<sup>st</sup> March 2018. The Bidders shall also submit Annual Accounts containing Balance sheets and Profit & Loss Account for the last **THREE** years ending 31<sup>st</sup> March 2018.
10. Liquidated Damages: In the event of delay in delivery beyond stipulated period, Liquidated damages @1% of the total cost of the system/equipment/material for each week of delay subject to a maximum of 5% of the cost of the order will be levied and collected by way of deduction from the payments due to the supplier.
11. The University of Hyderabad reserves all the rights to reject any or all quotations or accept any part thereof without giving any reasons and the decision of the University shall be final.



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12. GST is applicable for all indigenous items, However, University is entitled for concessional rate of GST at 5% on all items mentioned wide GOI notifications Nos. 45/2017, 47/2017 and 9/2018 as amended from time to time.
13. University of Hyderabad will not be responsible for any postal delays. Delayed submission of bids after the due date and time will not be considered. Quotation must be on a paper identifying the firm and telephone numbers etc. and signed by the authorized person. They should be in ink or type written and should be free from corrections and erases.
14. ***The date and time of the opening of the technical bids will be informed through a mail/sms on the given mobile number.***
15. 90% payment will be paid after delivery and successful installation, commissioning of equipment and balance 10% order value will be released after submission of PBG for equivalent amount from any Nationalized Bank which shall be valid for the entire period of warranty and grace period of 60 days from the date of commissioning of the item.
16. The University has the right to accept or reject part of the tender thereof during the procurement. The University has the right to increase or decrease the quantity mentioned.
17. The Vendors will be required to enter into the agreement with the University as per UHPP for supply, commissioning, training and facility management.
18. All disputes are to be settled within the Jurisdiction of courts of Hyderabad.
19. Any dispute arising out of this contract shall be referred to the University, and if either of the parties here to is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
20. Contract shall be awarded to the lowest quoted bidder after due evaluation whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document and as per UHPP.
21. Any changes / corrigendum / extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

**Important Note:**

- All the envelopes should contain the complete contact details of the Bidder.
- All the Bidders are advised to submit a signed copy of the Tender document as a token of having read and understood the contents of each clause/para and agree with them.
- Non-submission of any of the required documents leads to the REJECTION of the Bid.

**Sd/-**  
**Director (UGC-HRDC)**  
**Phone: 040-23132711**