



UNIVERSITY OF HYDERABAD

{Established by the act of Parliament in 1974}

University Works Department,
University of Hyderabad,
Gachibowli,
P.O. Central University,
HYDERABAD – 500 046.

Dated: 05.02.2020

No. UH/Engg/NIQ/2019-20/

NOTICE INVITING QUOTATION

Percentage Quotations are invited from the registered Contractors / Engineering firms for the following work Quotations at University of Hyderabad Campus.

Sl. No.	Name of the work	Estimated Cost Rs.	D.D. should be drawn in favour of Finance Officer UoH. EMD Rs.	Time for Completion of the work
1	Maintenance of carpentry works in all Residential/ Academic/Hostels in UoH campus.	Rs.3,56,922/-	Rs.7,138/-	06 months

NOTE:- The contractors / bidders are requested to download the general conditions and eligibility criteria for submission of quotation document from the University website from 06.02.2020 and submit under envelop system. The submission and opening of quotation details as follows.

- a) Date of submission of Quotations : 13.02.2020, up to 2.30 P.M.
b) Date of opening of Quotations : 13.02.2020 at 3.00 P.M.

Sd/-
UNIVERSITY ENGINEER

Sd/-
EXECUTIVE ENGINEER

General Conditions & Eligibility Criteria for Submission of Quotation:

1. The contractor should produce Civil/Interior works experience in state or central government departments / undertakings /corporate firms.
2. The copies of relevant certificates of Income tax/IT returns, PAN no valid registered certificate.
3. All the registers/Log books have to maintained by the contractor as directed by Engineer-in-charge.
4. Carpenter should have minimum 7th qualification with relevant experience.
5. The contractor should liaison with the user department to monitor the works. Tools and equipment's including ladder for replacing of glasses should be provided by the contractor.
- 6 The Contractors are requested to draw demand draft towards EMD separately as per the work wise drawn in favour of Finance Officer, University of Hyderabad payable at Hyderabad.
- 7 Statutory taxes/Deductions shall be made as per rules.
- 8 The competent authority on behalf of the University of Hyderabad does not bind itself to accept the lowest or any other quotation and reserves to itself the authority to reject any or all the quotations received without the assignment of any reason. All quotations in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
- 9 Work to be carried out in the presence under supervision of UWD.
- 10 The site shall be made available as and when required for execution of work.
- 11 Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the quotations submitted by the contractors who resort to canvassing will be liable to rejection.
- 12 The contractor should abide by the Labour Laws, Minimum Wages Act & Workmen's compensation Act.
- 13 This work order can be cancelled and the work can be stopped at any time by the Officer-in- charge of the work or by any officer superior to him in authority.
- 14 The work shall be done as per CPWD specifications and as directed by the University Engineer from time to time.
- 15 The contractor shall permit the University at the time of making intermediate payment(s) to **deduct 10% of the value of the work billed for towards Security Deposit**. The EMD becomes part of Security Deposit. The deposit is liable to be forfeited to the University for Non-rectification of defects pointed out to him during the execution of the work/Defect Liability Period.
- 16 For delay or slow progress of work the relevant clauses of CPWD manual will be invoked and penalty will be levied. If work is delayed the University reserves right to foreclose rescind the work, without risk and cost and get the balance work done departmentally through any other contractor, and the contractor shall have no right to claim any compensation on this account.

Signature of the Contractor

- 17 In case, the work cannot be started due to reasons not within the control of the contractor within 1/8th of the stipulated time for completion of work, either party may close the contract. In such eventuality, the Earnest Money Deposit of the contractor shall be refunded, but no payment on account of interest, loss of profit or damages etc. shall be payable at all.
- 18 The work of each item to be executed in consultation with the user Department.
- 19 Further details can be had from the Office of the University Engineer, University of Hyderabad, Hyderabad-5000 046 during working hours.
- 20 GST invoice form should be filled and submitted along with the bill.
- 21 The Labour engaged and working equipment brought by the contractor for the work shall be recorded in the UoH Security main gate before entering in to the premises and obtain necessary gate pass.

Signature of the Contractor

GENERAL & SAFETY RULES:

1. The contractor shall follow all safety measurements as required.
2. The contractor shall follow all laws, Rules, Regulations as are in force under labour laws.
3. The carpenter will receive instructions from concerned division incharge Asst.Engineer in day to day operations. The University Engineer will be final authority on all matters pertaining to the technical equipment involved.
4. The University reserves the right to terminate the contractor with a notice of 15 days.
5. The contractor has to give a notice of one month notice if he/she desire to terminate the contractor.
6. The Bi-monthly bills duly certified by the concerned Ast.Engineer will be checked by University Engineer and forward to F & A for payment.
7. The entire responsibility of safety, conduct and welfare of the staff employed by the contractor rests with the contractor.
8. All the required tools and ladders for replacement of glasses up to 3 floors should be provided by the contractor.

PENALTY:

The penalty clause will be imposed under the following conditions:

- a) If carpenter is found missing from duty point, one day's wages will be deducted in the bill.
- b) 5 % of the monthly wages will be deducted if the Maintenance is not carried out satisfactory.
- d) Damages caused to any equipment by any negligence, omission or commission of the contractor's staff will be recovered from the contractor's bills and such rectification/making good will be done by the contractor to the entire satisfaction of the University Engineer.

Signature of the Contractor

Name of Work:- Maintenance of carpentry works in all Residential/ Academic/Hostels in UoH campus.

- 1) Comparative statement for Quoted percentage rate shall be based on rates exclusive of GST.**
- 2) L-1 shall be decided based on quoted rates exclusive of GST.**
- 3) The Bidder should quote rates exclusive of GST and may quote GST percentage separately. The GST shall be reimbursed on submission of proof by them.**

SCHEDULE OF QUANTITIES

S.No	D.S.R.No.	Description of item	Qty	Unit	Rate	Amount for one month	Amount for six months
1	MR	For maintenance of carpentry works in all Residential/ Academic/Hostels in UoH campus. (Semi-Skilled)	3.00 Nos.	Each Person	Rs.19,829 /month	Rs.59,487/-	3,56,922/-
		Total Amount					3,56,922.00
		Quoted Contractor Percentage					
		Contractor's Quoted percentage amount in Figures Rs.					
		Contractor's Quoted percentage amount in Words Rs.					
		Quoted GST					

- 1) Comparative statement for Quoted percentage rate shall be based on rates exclusive of GST.**
- 2) L-1 shall be decided based on quoted rates exclusive of GST.**
- 3) The Bidder should quote rates exclusive of GST and may quote GST percentage separately. The GST shall be reimbursed on submission of proof by them.**

**Sd/-
Executive Engineer**

Signature of the Contractor