

Advanced Centre of Research in High Energy Materials

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Ref. No. UoH/ACRHEM/PUR/2020/Spectrometer

Dear Sir/Madam:

Sealed quotation(s) are invited for the supply of Single channel compact CCD spectrometer and accessories with relevant technical details on or before 21-02 - 2020.

Item : Single channel compact (small footprint) CCD spectrometer

Specifications :

1. Spectral sensitivity 230 -670 nm (enhanced sensitivity in UV-blue region)
2. Resolution 1 nm
3. Noise 300:1
4. Data transfer USB
5. Externally triggerable
6. Labview compatible

Accessories -

Must be compatible with sensitivity of spectrometer

1. Fiber - Length 2m and core diameter 600 micron.
2. Fiber collimator with SMA connectors, aperature size 50mm.

You may quote any other accessory that is necessary for the operation of the spectrometer or recommend.

FOLLOWING CONDITIONS / REQUESTS MUST STRICTLY BE MET WITH IF THE QUOTATION IS TO BE VALID.

- 1) **Technical clarifications:** Technical clarifications, if any, may be sought from us through our email manoj@uohyd.ac.in before submission of the formal quotation.
- 2) **Prices:** Separately indicate basic cost of individual components, taxes, duties, packing & forwarding charges, transport & Insurance charges etc. wherever applicable. Quote for the FOB as well as the CIF/CIP charges separately.
- 3) **Discount:** Educational discounts and concessions, if any, should be clearly indicated in the quotation. Ours is an educational institution, please quote your best lowest price.
- 4) **CD/ED Exemption:** University of Hyderabad is a Central University and is exempted from payment of Customs Duty and Excise Duty vide DSIR notification TU/V/RG-CDE(58)/2016, dated 19-09-2016, and it is valid up to 31-08-2021. Hence, rates may be quoted accordingly without these components. DSIR certificate of Form-D can be provided for duty exemption.
- 5) **GST : 5% -** A certificate will be issued.

- 6) **Validity:** The rates quoted should be valid for a period of 120 days from the date of opening of technical bids and firm till the date of satisfactory execution of the order.
- 7) **Waranty:** Waranty period should be three years from data of installation.
- 8) **Payment:** Within 30 days after satisfactory supply and installation. Or made in two parts through Irrevocable Letter of Credit (L/C) through our Bankers M/s. State Bank of India; Commercial Branch, Koti, Hyderabad A.P., India., as under:
L/C to be established for 100% of the order amount, of which 92.5% will be released on submission of the proof of dispatch (in original) and submission of the following shipping documents:
- a. Signed commercial invoice
 - b. Original airway bill or House airway bill
 - c. Packing list
 - d. Test Certificate
 - e. Supplier's certificate to the effect that the contents in the case/package are not less than those entered in the invoice and packing list and 7.5% on satisfactory installation of the equipment subject to furnishing a performance bank guarantee (PBG) obtained from nationalized bank for 7.5% of the order amount is to be furnished in the university's favor which shall be valid for the duration of the warranty period plus two months. If this is not acceptable, then 7.5% of the LC amount will be released only at the expiry of the warranty period. Copy of the PBG with the prescribed format will be sent along with the purchase order. Bank charges outside the country are to the account of supplier.
- 9) **Delivery:** To be delivered at O/o the Director, ACRHEM, University of Hyderabad, Gachibowli, Hyderabad – 500046, Andhra, Pradesh, India.
- 10) **Agreement:** The foreign supplier or their Indian counterpart / Agent have to enter into a purchase agreement with the University of Hyderabad. The order will be executed only upon fulfilling the Agreement. Copy of the Agreement form will be sent along with the Purchase Order.
- 11) **Country of origin:** Tenderers should mention the country of origin and the country from which goods will be finally shipped, the Supplier shall be responsible for obtaining necessary export license / permit/ authorization from the respective Government for exporting the materials / stores / Equipment to India and all expenses incidental to the execution of statutory and non-statutory obligations in this regard shall be to supplier's account. As these particulars are essential for establishment of LC, arranging insurance etc.
- 12) **No Agency Commission:** If the quotation is not from the original Manufacturer, the name and address of the Manufacturer must be mentioned for each item. When the quotation is from the Indian representative, a letter of authorization from the Principals, to quote and negotiate on their behalf, is to be enclosed. The University does not pay agency commission.
- 13) The bidders must supply complete circuit diagrams, wiring diagrams, component layout diagrams, service manuals and component identification catalogue along with the equipment free of charge in case an order is placed with him.
- 14) **Liquidated Damages:** The foreign manufacturer/supplier or his Indian representative shall pay to the University @ 1% of the total cost of the system/equipment/material per week of delay in delivery of the system which in no case shall exceed 5% of the total cost.
- 15) **Risk purchase clause:** If the Supplier fails to deliver the ordered material(s) within the stipulated delivery period specified in the purchase order, the University may procure such undelivered item(s) and in such a manner as deemed appropriate and the supplier will be liable to the University for any excess costs for such similar goods or services.

- 16) **Criterion for evaluation of bids:** Contract should ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily.
- 17) **Arbitration:** Any dispute arising out of this contract shall be referred to the University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of the Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice- Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties. All disputes are to be settled within the jurisdiction of Hyderabad courts.
- 18) **Registration Nos.:** Firms should mention their GST and PAN registration numbers etc. on the quotations wherever applicable.
- 19) Bidders are requested to carefully go through the specifications given in the tender and quote only when they are sure that they have the product specified to offer.
- 20) **Enclose all the literatures in original (not Xerox) pertaining to all aspects of the instrument.**
- 21) In case of proprietary item, enclose the relevant proprietary certificate issued by the manufacturer.
- 22) The supplier should provide pre-dispatch test reports of the supplied unit from the original manufacturer before its dispatch.
- 23) The Supplier should be an authorized sales and service representative of the original manufacturer. Please provide the authorization letter without which the offer will not be considered.
- 24) The quotation should be submitted with complete technical brochures/datasheet.
- 25) Please submit the technical compliance sheet mentioning offered specifications clearly.
- 26) If you are an authorized agent, please enclose the agencies certificate given by your principals.
- 27) The University of Hyderabad, reserves the right to reject any/all quotations or accept any offer part thereof without giving any reasons. The decisions of the University of Hyderabad in this matter will be final.
- 28) University of Hyderabad will not be held responsible for postal/courier delay.
- 29) Send your tender(s)/quotation(s) only in sealed covers giving the enquiry reference number, date and address clearly written on the cover.
- 30) The resultant contract will be interpreted under Indian laws.
- 31) **Due date:** The sealed tenders/quotations complete in all respects **will be accepted upto 11.30 hrs , February 21, 2020** in the **O/o Director, ACRHEM, University of Hyderabad, Gachibowli, Hyderabad – 500046, Telangana, India.**
- 32) **Opening of tenders:** The technical bids will be opened on **February 21, 2020** at 15:00 hrs at ACRHEM, University of Hyderabad Gachibowli, Hyderabad – 500046, Telangana, India.
- 33) **Invalid tenders:** Incomplete tenders and tenders received after the due date and sent through fax/email will be summarily rejected.
- 34) **The other terms & conditions:** Will be as per University of Hyderabad Purchase policy & Procedures (UHPP).



(Dr. G Manoj Kumar)